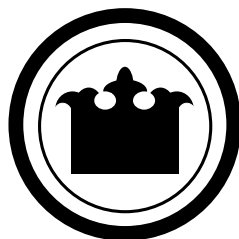
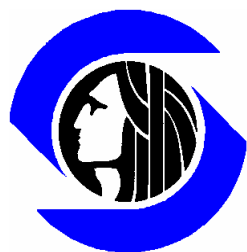


# NOTICE OF FUNDING AVAILABILITY

## FALL 2006 COMBINED APPLICATION FOR SUPPORTIVE HOUSING CAPITAL, OPERATING AND SERVICES FUNDING

**Funding is Available for Existing or New Affordable Housing and Supportive Services for Homeless Families, Youth and Individuals.**



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### **City of Seattle**

Gregory J. Nickels, Mayor

#### **Office of Housing**

Adrienne Quinn, Director

*SOUNDfamilies*

### **King County**

Ron Sims, King County Executive

#### **Department of Community and Human Services**

Jackie MacLean, Director

### **United Way of King County**

Jon Fine, President and  
Chief Executive Officer

### **ARCH A Regional Coalition for Housing**

## **IMPLEMENTING THE PLAN TO END HOMELESSNESS IN KING COUNTY**

The Committee to End Homelessness in King County (CEHKC) is comprised of a coalition of business, faith communities, non-profit organizations, government, homeless people and other supporters. In spring 2005 CEHKC released the Ten-Year Plan to End Homelessness. One of the priorities set by the CEHKC Governing Board and Interagency Council, overseeing implementation of the plan, is to improve efficiency and coordination of existing resources. This joint allocation of capital, operating and services funding for supportive housing is an important step in achieving that priority.

We are pleased to announce a combined funding round for supportive housing to address homelessness throughout King County. This is the first countywide public funding effort to coordinate the application and allocation process for capital, operating and services funding for proposals that meet the goals of the Ten-Year Plan to End Homelessness. In the future, we expect to add other sources of funding and make additional improvements to the application, allocation, contracting and reporting processes.

Eight funding sources are being publicized and allocated as part of this combined Notice of Funding Availability (NOFA). The fund administrators are making resources available this fall that can be used for a variety of purposes to house homeless people in supportive housing. Funding is available for existing housing and for development of new housing for all homeless populations. However, each funding source will maintain its specific programmatic requirements (e.g. geographic limits, eligibility requirements, etc).

The public funders will work to combine a variety of funding to support initiatives that will place homeless individuals and families into existing or new housing. By combining funding and collaborating on funding decisions we hope to speed up the time that it takes to bring projects on line. Funding decisions will be made concurrently on projects that meet shared priorities. We will provide an opportunity to hear about your proposals early in the process by convening Pre-application Meetings that bring all the relevant funders together.

### **AREAS OF PARTICULAR INTEREST THIS FALL 2006 NOFA**

There is not a single set of priorities that will apply to all of the funding included in this NOFA. For example, ARCH funding is available for housing proposals that are consistent with the Ten-Year Plan and 2163 funds will be aligned with proposals that address “project concepts” that were developed by the CEHKC population committees and approved by the Governing Board. The funders will fund proposals consistent with the supportive housing goals identified in the Ten-Year Plan. Among the types of housing that will be encouraged are:

- Permanent housing and/or supportive services that have low thresholds for access,
- Supportive housing for chronically homeless individuals and/or high utilizers of the criminal justice and medical systems;
- Supportive housing for homeless families with children;
- Proposals that link housing and supportive services for persons coming out of local psychiatric hospitals, jails, or Western State Hospital; and
- Housing with services for people referred from the City of Seattle Municipal Court Day Reporting Center (Jail Diversion Program).

## **PUBLIC FUNDER PARTICIPANTS**

For the fall 2006 combined NOFA, the following funders have committed supportive housing resources (see the Matrix at the end of this document for more details):

- **Seattle Office of Housing** - Capital and Operating Support;
- **Sound Families Initiative** - Capital, Services, Services Reserve, Section 8 Vouchers;
- **King County Department of Community and Human Services, CSD/HCD, Housing Finance Program** – Capital;
- **King County Department of Community and Human Services, CSD/HCD - Homeless Housing and Services Fund (2163)** – Capital, Operating Support and Services;
- **King County Department of Community and Human Services, Mental Health, Chemical Abuse and Dependency Services Division** – Mental health and chemical dependency services funding for those who meet MHCADS criteria;
- **United Way of King County** – Services; and
- **A Regional Coalition for Housing (ARCH)** – Capital;
- **Seattle Human Services Department** will allocate funds under a separate Request for Investment (RFI) for rental Assistance, chemical dependency treatment and case management for persons referred from the municipal court. The timeline for allocating this funding will be earlier than the other funding sources listed in this NOFA.

### **How to Get Started?**

**Attend the Application Workshop**

**Tuesday, July 25, 2006, 10 am – Noon**

**At the Mercer Island Community Center, 8236 SE 24th Street**

## **COORDINATED APPLICATION PROCESS**

Organizations interested in applying are strongly encouraged to attend the July 25<sup>th</sup> Application Workshop.

All applicants will be required to complete an “Intent to Apply” form.

Those applicants who apply for funding in the spring 2163 RFP and are not awarded funding will not be required to submit a Intent to Apply form to be eligible to reapply in the fall funding round, unless they intend to submit a different proposal. Please note that Intent to Apply forms are required for any new 2163 proposals.

We will use the “Intent to Apply” form to schedule mandatory pre-application meetings for new capital projects. The pre-application meeting is intended to provide early feedback to identify issues or questions to be addressed in the application. While we expect to limit pre-application meetings to capital funding proposals we may schedule them for services or operating support proposals.

## APPLICATION FORMS

Proposals seeking City of Seattle Office of Housing, King County Housing Finance, ARCH and Sound Families funding will use the State Housing Trust Fund Common application with the local jurisdictional or programmatic supplement (Seattle, King County and ARCH each have supplements to the State Common Application.)

Proposals seeking 2163 or United Way funding for services and/or housing operating costs will use the King County Homeless Housing and Services Fund (2163) application that is tailored for service and operations proposals. Those applicants seeking 2163 funding for new capital projects will need to also complete portions of the State Common Application.

Proposals anticipating MHCADS services funding must be current MHCADS contracted providers.

## REVIEW PROCESS

Each funder will conduct a review process of proposals seeking their funding based on their required regulatory and underwriting criteria. A Combined Funding Review/Credit Committee comprised of senior lending and grant managers representing the respective fund sources will do a joint review and through interaction seek to combine funding decisions to enhance the viability of projects/proposals. Each funder will retain final funding approval and be responsible for contracting and compliance of its funds. A goal for subsequent funding cycles is to pursue further efficiencies in reporting and compliance requirements. Some funding may be limited to geographic restrictions (some sources are limited to the City of Seattle or King County – outside Seattle, others can be awarded countywide). See the “Specific Funders’ Requirements” section below for more information on the specific funding sources.

Funding decisions are expected to be made by early/mid December. Participation by both capital and services funders will facilitate alignment of funding priorities and countywide collaboration. The Review/Credit Committee will make funding recommendations that will be subject to the formal approval process of each respective agency. Final funding awards will be announced by mid-December.

## COMBINED APPLICATION TIMELINE

<b>July 14, 2006</b>	<b>Combined NOFA Announcement Released</b>
<b>July 25, 2006</b>	<b>Application Workshop</b> <b>Time: 10:00 am - Noon</b> <b>Location: Mercer Island Community Center, 8236 SE 24<sup>th</sup> Street (Multi Purpose Room)</b>
<b>August 1, 2006</b>	<b>Intent to Apply Forms Due</b>
<b>Early August</b>	<b>Mandatory Pre-application Meeting will be scheduled</b>
<b>August 7th – 11<sup>th</sup></b>	<b>Pre-application Meetings – 8:00 am to noon (the exact meeting times will be scheduled with applicants)</b>

## INTENT TO APPLY FORMS AND PRE-APPLICATION MEETINGS

A pre-application meeting is mandatory for all capital proposals. Pre-Application meetings will be held from August 7<sup>th</sup> to August 11<sup>th</sup> from 8 am to noon. After you submit the Intent to Apply form you will be contacted with a date and time for your meeting. Please refer to the Pre-Application Meeting section below for more information about that meeting.

All projects must submit the attached Intent to Apply form. Please email the form to the following people depending on the type of funding you are applying for.

- **For capital projects located in King County, outside Seattle:**

John deChadenedes: [John.deChadenedes@metrokc.gov](mailto:John.deChadenedes@metrokc.gov)

- **For capital projects located in Seattle:**

Joanne LaTuchie: [Joanne.LaTuchie@seattle.gov](mailto:Joanne.LaTuchie@seattle.gov)

- **For proposals seeking 2163 funding for services, operating or capital, email the attached Intent to Apply form to:**

Katy Miller: [Katy.miller@metrokc.gov](mailto:Katy.miller@metrokc.gov)

- **For proposals seeking United Way of King County funding, email the Intent to Apply form to:**

Vince Matulionis: [VMatulionis@uwkc.org](mailto:VMatulionis@uwkc.org)

## APPLICATION DUE DATES

Please submit applications to the appropriate funding by the due date listed below:

<b>Seattle Office of Housing</b>	September 15th – by noon
<b>Sound Families Initiative</b>	September 15th – by noon
<b>King County Housing Finance Program</b>	September 15th – by 4:00 pm
<b>King County Housing and Community Development Program - 2163</b>	October 31 <sup>st</sup> – by 4:00 pm
<b>United Way of King County</b>	October 31 <sup>st</sup> – by 4:00 pm
<b>King County MHCADS</b>	PACT RFP – to be determined
<b>A Regional Coalition for Housing (ARCH)</b>	September 22 <sup>nd</sup> – by 4:00 pm
<b>Seattle Human Services Department</b>	Request for Investment is expected in late July

## PRE-APPLICATION MEETING

A pre-application meeting is required to apply for the capital funding sources included in this combined NOFA. The intent of the pre-application meeting is to identify and discuss potential issues and provide input about new projects and proposals. As a first step toward improved

coordination, representatives from each of the fund sources will participate in joint pre-application meetings providing meaningful and earlier feedback to sponsors.

Prospective applicants should come to the pre-application meeting prepared to provide the following information:

**For capital funding requests:**

- project description;
- targeted population;
- number of units, income and affordability;
- type of construction (rehab or new);
- supportive services program and information about the service provider
- neighborhood and siting information;
- relocation and/or displacement required;
- team members (developer, architect, property manager);
- preliminary development costs information including proposed capital sources; and
- preliminary operating proforma and funding sources.

**For capital proposals also seeking supportive services funding and/or operating support –**

- supportive services program and information about the service provider; and
- preliminary services budget and funding sources.

**SPECIFIC FUNDING REQUIREMENTS**

Information that is specific to each of the funding sources is outlined below:

<b>Seattle Office of Housing – Capital and Operating Support</b>
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**Funding Available:** Up to \$4 million Capital funding and up to \$2,500 per unit of O&M (operating and maintenance support)

**Geographic Location:** City of Seattle

**Priorities:** Chronic homeless individuals who are high utilizers of services, and homeless families with children.

**Other Requirements:** City's A&F Plan and Con Plan policies including:

- Siting and neighborhood notification;
- residential prevailing wage rates;
- WMBE;

- sustainability.

**How to Access the Application:** <http://seattle.gov/housing/05-Applications/MultifamilyNOFA/MultifamilyNOFAAnnouncement.htm>

**Lead Contact Person:** Joanne LaTuchie  
(206) 615-0995  
[joanne.latuchie@seattle.gov](mailto:joanne.latuchie@seattle.gov)

**King County Department of Community and Human Services – Homeless Housing and Services Fund (2163) – Services, Operating Support and Capital**

**Funding Available:** \$3 million

**Geographic Location:** King County including Seattle

**Priorities:** Refer to CEH population committee “project concepts”

**Other Requirements:**

- Must serve homeless or formerly homeless people;
- Implement new strategies for preventing homelessness and/or create a clear and coherent path for moving people from homelessness quickly into permanent housing;
- Clearly address one of the project concepts developed by the CEH KC population committees (projects must address only one project concept per application); and
- Represent new endeavors or project expansions, not replacement of existing funding or resources

**How to Access Application:** <http://www.metrokc.gov/dchs/csd/Housing/>

**Lead Contact Person:** Katy Miller  
(206) 205-0648  
[katy.miller@metrokc.gov](mailto:katy.miller@metrokc.gov)

**King County Department of Community and Human Services,  
Housing Finance Program – Capital**

**Funding Available:** Jumpstart Program –\$3.5 million; HOME Program \$3.5 million; RAHP \$3 million; HOF-CX approximately \$800k; possibility of Veterans’ Program and Developmental Disabilities Program funds.

**Geographic Location:** King County including Seattle

**Priorities:** To support and further the goals and objectives of the 10 Year Plan to End Homelessness. (Details: <http://www.cehkc.org/plan-final.shtml>).

**Other Requirements:** Refer to the application

**How to Access Application:** <http://www.metrokc.gov/dchs/csd/Housing/Finance.htm>

**Lead Contact Person:** John deChadenedes  
(206) 296-8669  
[john.dechadenedes@metrokc.gov](mailto:john.dechadenedes@metrokc.gov)

**Sound Families Initiative – Capital, Services, Services Reserve and  
Section 8 Vouchers**

**Funding Available:** \$8 million

**Geographic Location:** King, Pierce, and Snohomish Counties

**Other Requirements:**

- Projects must provide housing and services for homeless families, defined as households with at least one adult and at least one child under the age of 18
- Projects may be transitional, transition-in-place, or permanent supportive housing

**How to Access Application:** <http://www.soundfamilies.org/>

**Lead Contact Person:** Alice Shobe  
206-233-7088  
[alice.shobe@seattle.gov](mailto:alice.shobe@seattle.gov)

**United Way of King County – Services**

**Funding Available:** Approximately \$100,000 /year with 5 year commitments

**Geographic Location:** King County including Seattle

**Priorities:** Proposals will create new supportive housing for high-needs homeless with no time limit on housing or services. Projects will seek to link families to mainstream services and community supports. Families will have multiple serious barriers to housing; have had multiple periods of homelessness; and who are significant users of systems and services. (See CEH project concept for more information.)

**Other Requirements:** Must represent a new endeavor or project expansion and not replace existing funding or resources.

**How to Access Application:** <http://www.uwkc.org>

**Lead Contact Person:** Vince Matulionis  
(206) 461-3785  
[VMatulionis@uwkc.org](mailto:VMatulionis@uwkc.org)



## **A Regional Coalition for Housing (ARCH) – Capital**

**Funding Available:** ARCH has up to \$2 million available in the fall round for all forms of housing and that meet local priorities. ARCH has a long term goal to spend approximately 13% of its resources for housing serving the homeless. It is noted that this is a long term goal and in any given round may spend a higher or lower percentage for homelessness.

**Geographic Location:** East King County cities and unincorporated areas within Urban Growth Line, (does not include Snoqualmie Valley area). See ARCH website ([www.archhousing.org](http://www.archhousing.org)) for list of member cities

**Priorities:** To support and further the goals and objectives of the 10 Year plan to End Homelessness. (Details – <http://www.cehkc.org/plan-final.shtml>)

**Other Requirements:** Refer to ARCH funding guidelines at <http://www.archhousing.org/HTF/>

Also, some members have local priorities which are also presented in the funding guidelines.

**How to Access Application:** <http://www.archhousing.org/HTF/>

**Lead Contact Person:** Max Bigby  
(425) 861-3677  
[mbigby@ci.bellevue.wa.us](mailto:mbigby@ci.bellevue.wa.us)

## **King County Mental Health, Chemical Abuse and Dependency Services (MHCADS) – Services funding for persons coming out of local psychiatric hospitals, jails, or Western State Hospital.**

**Funding Available:** \$2 million for intensive case management delivered through a PACT-team (Program for Assertive Community Treatment) model for up to 200 persons with serious and persistent mental-illness and frequent psychiatric hospitalizations and/or incarcerations. MHCADS, under a separate RFP, will allocate service funds to PACT teams, serving Seattle and King County. To be eligible for the PACT-team funds, agencies must be licensed mental health treatment providers under contract to MHCADSD. Funding will be available in April 2007 to providers who can secure or provide housing that is on-line by July 1, 2007.

Housing owners/developers that are interested in providing housing for PACT team participants are eligible to apply if partnering with an agency that is eligible to provide PACT-team services. Applicants should discuss interim and long-term housing plans at the pre-application meeting.

**Geographic Location:** King County including Seattle

**Priorities:** Proposals that set-aside affordable housing units either in applicant-owned buildings, through partnerships with other nonprofits, or through master-leasing buildings or blocks of units for mentally ill persons coming out of or frequently using local hospitals, jails, or Western State Hospital.

**Other Requirements:**

- Mental Health services - RSN access procedures.
- Chemical dependency – standard Medicaid procedures, limited non-Medicaid \$\$ available.

**How to Access Application:** Contact Amnon Shoenfeld

**Lead Contact Person:** Amnon Shoenfeld  
(206) 205-1332  
[amnon.shoenfeld@metrokc.gov](mailto:amnon.shoenfeld@metrokc.gov)

<p><b>Seattle Human Services Department – Housing, Treatment and Case Management for Day Reporting Center Clients</b></p>
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**Funding Available:** \$700,000 (funding will be awarded through a separate RFI in late July)

**Geographic Location:** City of Seattle

**Priorities:** People referred by Seattle Municipal Court Day Reporting Center. Target population is people with multiple arrests for “nuisance” crimes such as shoplifting, drinking in public, trespassing, and prostitution. This population is also likely to be homeless and have chemical dependency or mental illness issues.

**Other Requirements:** Proposals with housing units available either through set-aside units or ability to master lease buildings and that can be implemented rapidly, with client referrals starting within a month for up to a year.

**How to Access Application:** Expect to release RFI in late July

**Lead Contact Person:** Sara Levin  
206-684-8691  
[sara.levin@seattle.gov](mailto:sara.levin@seattle.gov)

## **SUBMITTING APPLICATIONS**

See the attached chart, “**How Many Copies of the Application are Required and Where Do I Deliver Them?**” for details on the number of applications required and where to deliver them.

# HOW MANY COPIES OF THE APPLICATION ARE REQUIRED AND WHERE DO I DELIVER THEM?

## Capital Projects to be Located in Seattle

Funding Type	Where is Project Located?	What Funds Will I Apply for? [Check all that apply]	How Many Copies?	Where Do I Deliver the Applications?	What Application Do I Complete?
<b>Capital Funding</b>	Seattle	<input type="checkbox"/> Seattle Office of Housing – Capital \$\$	1 original and 2 complete copies	Attn: Joanne LaTuchie Seattle Office of Housing Seattle Municipal Tower 700 Fifth Ave, 57 <sup>th</sup> floor Seattle	CTED Common Application plus Seattle Supplemental Application
	Seattle	<input type="checkbox"/> King County – Capital \$\$	6 complete copies	Attn: John deChadenedes King County Community and Housing Services Exchange Building 821 Second Ave, 5 <sup>th</sup> floor Seattle	CTED Common Application plus King County Supplemental Application
	Seattle	<input type="checkbox"/> Sound Families – Capital, Services, Section 8 Vouchers	1 original and 3 copies	Attn: Alice Shobe Seattle Office of Housing Seattle Municipal Tower 700 Fifth Ave, 57 <sup>th</sup> floor Seattle	CTED Common Application
		<b>Total # of Applications for Capital proposals in Seattle:</b>			

## HOW MANY COPIES OF THE APPLICATION ARE REQUIRED AND WHERE DO I DELIVER THEM?

### Capital Projects to be Located in King County outside of Seattle

Funding Type	Where is Project Located?	What Funds Will I Apply for? [Check all that apply]	How Many Copies?	Where Do I Deliver the Applications?	What Application Do I Complete?
<b>Capital Funding</b>	King County – outside Seattle	<input type="checkbox"/> King County Capital \$\$	1 original and 5 complete copies	Attn: John deChadenedes King County Community and Housing Services Exchange Building 821 Second Ave, 5 <sup>th</sup> floor Seattle	CTED Common Application plus King County Supplemental Application
	King County – outside Seattle	<input type="checkbox"/> ARCH Capital	1 original w/attachments & 2 copies w/no attachments, or 1 original w/attachments & 1 electronic (preferred)	Attn: Max Bigby ARCH 16225 N.E. 87 <sup>th</sup> St, Suite A-3 Redmond	CTED Common Application
	King County – outside Seattle	<input type="checkbox"/> Sound Families – Capital, Services, Section 8 Vouchers	1 original and 3 copies	Attn: Alice Shobe Seattle Office of Housing Seattle Municipal Tower 700 Fifth Ave, 57 <sup>th</sup> floor Seattle	CTED Common Application
		<b>Total # of Applications for Capital proposals in King County:</b>			

## HOW MANY COPIES OF THE APPLICATION ARE REQUIRED AND WHERE DO I DELIVER THEM?

### Services and Operating Support Proposals to be Located in King County Including Seattle

Funding Type	Where is Project Located?	What Funds Will I Apply for? [Check all that apply]	How Many Copies?	Where Do I Deliver the Applications?	What Application Do I Complete?
<b>Supportive Services, Operating Support, Rental Assistance, other non-Capital Funding.</b> [See Specific Funders' Requirements" section of this document for specific funding information.]	King County – including Seattle	<input type="checkbox"/> King County “2163”	1 original and 1 electronic copy, or disk and 4 copies	Katy Miller King County Community and Housing Services Exchange Building 821 Second Ave, 5 <sup>th</sup> floor, Seattle <a href="mailto:Katy.miller@metrokc.gov">Katy.miller@metrokc.gov</a>	King County “2163” Application
		<input type="checkbox"/> United Way of King County	1 original and 1 electronic copy	Sue Wyss United Way of King County 720 Second Ave Seattle <a href="mailto:swyss@uwkc.org">swyss@uwkc.org</a>	King County “2163” Application
		<b>Total # of Applications for Supportive Services, etc. proposals in King County including Seattle:</b>			

## PUBLIC FUNDER PARTICIPANTS Funding Availability

	Required Placed in Service Dates	Web address to access program guidelines or application	Capital to Develop New Housing	Rental Assistance	Operating Support	Supportive Services / Case Mgmt	Mental Health Treatment	Chemical Dependency Treatment	Section 8 Vouchers
City of Seattle – Office of Housing		<a href="http://seattle.gov/housing/05-Applications/MultifamilyNOFA/MultifamilyNOFAAnnouncement.htm">http://seattle.gov/housing/05-Applications/MultifamilyNOFA/MultifamilyNOFAAnnouncement.htm</a>	X		X				
Sound Families Initiative		<a href="http://www.soundfamilies.org/">http://www.soundfamilies.org/</a>	X			X			X
King County DCHS – “2163”		<a href="http://www.metrokc.gov/dchs/csd/Housing">http://www.metrokc.gov/dchs/csd/Housing</a>			X	X			
United Way of King County		<a href="http://www.uwkc.org">http://www.uwkc.org</a>				X			
King County DCHS – Capital		<a href="http://www.metrokc.gov/dchs/csd/Housing/Finance.htm">http://www.metrokc.gov/dchs/csd/Housing/Finance.htm</a>	X						
King County DCHS – MHCADS	June 2007	n/a					X	X	
A Regional Coalition for Housing		<a href="http://www.archhousing.org/HTF/">http://www.archhousing.org/HTF/</a>	X						
City of Seattle – Human Services Department	Initial referrals to start Fall 2006	To be released in late July		X		X		X	